



Government of Odisha  
Sports & Youth Services Department  
C-1, Nayapalli, Bhubaneswar-751012  
\* \* \* \* \*

No. SYS-CC-CC-0008-2016/ 11879 /SYS., Bhubaneswar Dated the 27/11/17

From

Sri Vineel Krishna, IAS  
Director-cum-Addl. Secretary

To

The Director,  
Information & Public Relations Department,  
Odisha, Bhubaneswar.

Sub:

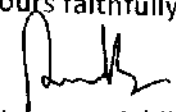
Publication of Short Tender Advertisement

Sir,

In enclosing herewith a draft advertisement inviting short Tender for the items mentioned in Annexure II of the Tender for "Promotion of Sports among Tribal - 2017", I would request that the same may please be published by 28.11. 2017 in one widely circulated Odia dailies of all Odisha edition for the information of intending bidders.

Complimentary copies of the concerned dailies publishing the advertisement may be sent to this Department for record and reference. C.D. of the tender call notice is sent herewith.


Yours faithfully,

  
Director-cum-Addl. Secretary

Encl: As above.


Memo No. 11880 /SYS., Bhubaneswar, dated: 27/11/17

Copy along with Tender Call Notice and its enclosure sent to I.T. Branch of this Department to upload the Tender documents in the Department / Government website.

  
Director-cum-Addl. Secretary

Memo No. 11881 /SYS., Bhubaneswar, dated: 27/11/17

Copy of the advertisement to Notice Board of this Department.

  
Director-cum-Addl. Secretary

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Government of Odisha  
Sports & Youth Services Department  
C-1, Nayapalli, Bhubaneswar - 751 012  
Phone No.0674 2396715 Fax 0674 2536723  
Email [Sports&ys@yahoo.co.in](mailto:Sports&ys@yahoo.co.in)

No. SYS-CC-CC-

11878

/SYS., BBSR. Dated: 27/11/17

**SHORT TENDER CALL NOTICE FOR SUPPLY OF POSTERS/ LEAFLATES FOR  
"PROMOTION OF SPORTS AMONG TRIBAL", 2017 -18.**

Sealed tenders are invited by Sports & Youth Services Department, Government of Odisha, C-1, Nayapalli, Bhubaneswar – 751012 from reputed Firms for supply of Posters Leaf lates. The detailed information may be down loaded from the Sports & Youth Services Department website ([www.dsysodisha.gov.in](http://www.dsysodisha.gov.in)) along with detail item wise requirements intended to be procured.

The tender offer in the prescribed format along with all relevant documents duly signed and sealed shall receive through Tender Box in Sports & Youth Service Department up to 3.00 P.M on or before **05.12.2017** which will be opened on the same date at **4.00** pm in presence of the bidders or their authorized representatives. Tender(s) received after due date & time, shall not be accepted. This Department shall not be responsible for delay in postal delivery or similar reasons. No Tender(s) sent through an electronic means shall be accepted.

Sports & Youth Services Department reserves the right to accept or reject any or all tender without assigning any reason thereof.

Director & Addl. Secretary  
Sports & Y.S. Department



Government of Odisha  
Sports & Youth Services Department  
C-1, Nayapalli, Bhubaneswar - 751 012  
Phone No.0674 2396715 Fax 0674 2536723  
Email [Sports&ys@yahoo.co.in](mailto:Sports&ys@yahoo.co.in)

No. SYS-CC-CC- \_\_\_\_\_/SYS., BBSR. Dated:

**SHORT TENDER CALL NOTICE FOR SUPPLY OF POSTERS/ LEAFLATES FOR  
“PROMOTION OF SPORTS AMONG TRIBAL”, 2017 -18.**

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Sports & Youth Services Department reserves the right to accept or reject any or all tender without assigning any reason thereof.

**Director & Addl. Secretary  
Sports & Y.S. Department**

## **TERMS & CONDITIONS TO PARTICIPATE IN TENDER**

On behalf of Government of Odisha, Sports & Youth Services Department, C-1, Nayapalli, Bhubaneswar-751012, Director – Cum - Addl. Secretary, Sports & Youth Services Department (hereinafter referred to as the Purchaser), invites tenders from established and reliable Firms or their authorized agents having an annual turnover of not less than Rs.20.00 lakh in the last two financial years taken together for SUPPLY OF POSTERS/ LEAFLATES FOR “PROMOTION OF SPORTS AMONG TRIBAL, 2017 -18”.

**01.** The Tender documents shall be submitted in **two separate sealed envelopes (Clearly written in Bold Capital letter i.e. A-Technical and B- Financial Bid)** super scribed on the top of the envelopes as **"TENDER FOR SUPPLY OF POSTERS/ LEAFLATES FOR PROMOTION OF SPORTS AMONG TRIBAL, 2017 -18"** and addressed to the **Director & Addl. Secretary**, Sports & Youth Services Department, Government of Odisha,C-1, Nayapalli, Bhubaneswar -751012.

**02. Earnest Money Deposit amounting to Rs.10,000/-** (Rupees Ten Thousand) in shape of Demand Draft drawn in favour of Under Secretary to Government, Sports & Youth Services Department, Government of Odisha should be submitted with the **Technical Bid along with other documents as per Annexure-I of this tender document duly signed by the Tenderer / the authorised person in Envelope 'A'**. The E.M.D of the unsuccessful bidders shall be returned within seven days of the opening of the bid document and EMD of the successful bidder shall also be returned within seven days of opening of the bid document.

**03. The Financial Bid** form shall be submitted in **Envelope–'B'**.

**04.** Payment will be released after satisfactory supply and use of material, supplied as per supply order. **The duly filled in authorization letter** for release of Payment through Core Banking / RTGS must be submitted along with the bid as per **Annexure–II**.

**05.** Both the Envelopes should be clearly marked as **Envelope A & Envelope B** with the words **"TENDER FOR POSTERS AND LEAFLATES"** also show the name and address of the bidder.

**06.** The **SUPPLY OF POSTERS AND LEAFLATES** should meet the exact specifications specified in the tender document.

**07.** In case of any doubt with regard to the quality and genuineness of the material supplied, the expenditure on getting such doubtful material tested by an appropriate agency will be borne by the **tenderer**.

**08.** The rate quoted should be inclusive of all taxes, packing charges (for 30 districts each with one packet), transportation, Insurance and any other incidental charges should be clearly indicated for the material separately in the Financial Bid. The materials should be delivered at Sports & Youth Services Department, C-1, Nayapalli, Bhubaneswar-12. The rate quoted by the tenderer should **be valid up to 31-03-2018.**

**09.** The selected agency shall have to supply the intended materials within 5 days from the receipt of the supply order from the Sport & Youth Services Department or on the specific date(s) indicated in the supply order(s) and any contravention thereof shall be deemed as a breach of contract and shall attract penalties as decided by the Director – Cum- Additional Secretary.

**10.** Sports & Youth Services Department, Odisha will have the right to reject any or all the bids without assigning any reason at any stage.

**11.** Sports & Youth Services Department, Odisha shall have the right of awarding the supply order / work order to one supplier or different suppliers for the supply of Poster & Leaf late.

**12.** Bids received without E.M.D, and incomplete bids or bids in any respect as well as having cuttings / over writings is liable to be rejected.

**13.** The supplies received, if found not as per the specification are liable to be rejected.

**14.** In case the bidder fails to supply the desired goods within the stipulated time period, the Sports & Youth Services Department shall have the right to purchase the same from other sources and the extra cost if any shall be recovered from the performance bid.

**15.** In case of late/ delayed of supply, Sports & Youth Services Department have right to accept or reject the supply or levy penalty for such late supply.

**16.** Sports & Youth Services Department will be legally competent to cancel the contract of supply and also take any other action against the supplier including imposing any penalty on the supplier during pendency and till the final execution of the contract of the supply, in case the Supplier/ Agency is ever found to have committed any fraud against Sports & Youth Services Department, Odisha, Bhubaneswar in supplying the material or indulge in any other malpractices thereof causing any financial losses during contract period.

**17.** The contract can be terminated or cancelled summarily by Sports & Youth Services Department, Odisha in whole or in part any time without assigning any reason, if the supply made by the manufacturer / supplier is found not according to the approved specification or in case supply is not received within stipulated time.

**18.** The Bidder should furnish all the information as required in the Technical Bid form.

**19.** In case any dispute arises in regard to the tender, the decision of the Commissioner-cum-Secretary, Sports & Youth Services Department will be final and binding.

**20.** In case of litigation, the courts at Bhubaneswar only will have jurisdiction for deciding case according to the relevant Indian laws in force.

**21.** The technical bid of the bidders will be opened first and the financial bid will be opened only of the bidders whose technical bid is accepted / qualified.

**22.** The bidders have to quote the unit price of individual items and indicate the total package value under each category of item like poster & leaf late.

**23.** The bidders are required to quote the price of all the items.

**24.** The decision of Sports & Youth Services Department in this regard would be final.

**25.** The tenderer /authorized person(s) should sign on each page of the bid document as a token of authenticity of the same.

**26.** Tender (s) received after due date & time shall not be accepted and Sports & Youth Services Department shall not be responsible for delay in postal delivery or any other reasons.

I have read and understood all the terms & conditions of the Tender Enquiry and here by undertake to abide by the same.

**SIGNATURE OF THE BIDDER  
with Address & Seal**

**Government of Odisha**  
**Sports & Youth Services Department**  
**C-1, Nayapalli, Bhubaneswar- 751012**  
**SHORT TENDER CALL NOTICE FOR SUPPLY OF POSTERS AND**  
**LEAFLETES**  
**TECHNICAL BIDFORM**  
**(TO BE SUBMITTED SEPARATELY IN ENVELOPE-‘A’ )**

Date & Time for Submission of Tender\_\_\_\_\_

Date & Time for Opening of Tender\_\_\_\_\_

The following details / documents / certificates issued by the concerned Authorities in respect of the bidder are required to be submitted for qualifying in Technical Bid :-

1. Name of the Firm/Agency : \_\_\_\_\_
  2. Name of the Proprietor/Partner/Director : \_\_\_\_\_
  3. Address of the Firm/Company : \_\_\_\_\_
  4. Registration Number of the Firm/Memorandum & Articles of Association of the Company - attach photo copy : \_\_\_\_\_
  5. Telephone/ Fax No. / Email Id : \_\_\_\_\_
  6. GSTIN and PAN number (attach Photocopy) : \_\_\_\_\_
  7. Proof of annual turnover in the last two financial years. ( copy of audited statement of Accounts or I.T return or Annual VAT return to be attached)
  8. Experience in similar supply orders received from different Govt. and other organizations in the last two years, if any, with documentary evidence) : \_\_\_\_\_
  9. EMD DETAILS:- Demand Draft No &Date\_\_\_\_\_Amount\_\_\_\_\_
- Bank Name\_\_\_\_\_

**SIGNATURE OF THE BIDDER**  
**With Address & Seal**

**FINANCIAL BID FORM*****(TO BE SUBMITTED IN SEALED COVER SUPERSCRIBED ENVELOPE-‘B’)***

<b>(A)</b>		<b>(B) POSTERS AND LEAFLATE S</b>			
Sl. No.	Name of the item	Specification	Unit Price	Total required	Total price
1	Poster	22"x17", 130 GSM art paper, offset printing with 4 colours		84000 nos.	
2	Leaf late	A4 size, 130 GSM art paper, offset printing with 4 colours		1,68, 000 nos.	

**SIGNATURE OF THE BIDDER**  
**With Address & Seal**