

**Government of Odisha**  
**Sports & Youth Services Department**  
**C-1, Nayapalli, Bhubaneswar-751012**

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QUOTATION CALL NOTICE

No. SYS-OE-OE-0006-2015 6688 /SYS., BBSR. dated: 27/06/18

Sealed Quotations in plain papers/ letter pad are invited from the intending registered Firms/ Dealers/ Suppliers located at Bhubaneswar having valid GSTIN for supply of Articles/ Office Stationeries as per the list enclosed for official use in the Department of Sports and Youth Services. The details of these articles can also be obtained from the Office Establishment of the Department of Sports and Youth Services on any working day between 11.30 A.M. to 3.00 P.M. The Quotations must reach the undersigned in the specified proforma on or before 10. 07. 2018 by 3.00 P.M. Final selection of supplier will be made on the basis of lowest price offered by the suppliers/dealers subject to fulfillment of conditions. The quotations are required to quote the unit price of all the items listed in Annex-A failing which the quotation offer would be summarily rejected. It is to be noted that, the items mentioned in Annex-A are indicative only and the exact items and quantity to be procured by the Department would be effected as per the requirement when such an occasion arises. The authority reserves the right to reject any or all quotations without assigning any reason thereof. Incomplete quotations received after the scheduled date shall be summarily rejected. The requirement of the articles can also be downloaded from Departmental website [www.dsysodisha.gov.in](http://www.dsysodisha.gov.in).

The accepted quotations will remain valid up to one year unless and until a decision to the contrary is taken by this Department.

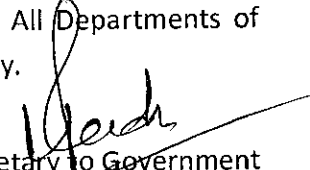
PROFORMA FOR QUOTATION

Sl. No.	Name of the item	Unit Price Including Tax	Remarks
/1/	/2/	/3/	/4/

  
Joint Secretary to Government

Memo No. 6689<sup>(40)</sup> /SYS, Bhubaneswar, dated: 27/06/18

Copy along with list of Articles and Office Stationeries forwarded to All Departments of Government with a request to display the same in their Notice Board for wide publicity.

  
Joint Secretary to Government

Memo No. 6690 /SYS, Bhubaneswar, dated: 27/06/18

Copy along with copy of the list of Articles and Office Stationeries forwarded to Sri P.K. Parida, Sr. Asst., Sports & Youth Services Department to make this Notice available in the website of this Department.

  
Joint Secretary to Government

## LIST OF ARTICLES/ OFFICE STATIONERIES

Sl. No.	Name of the item	Unit Price Including Tax	Remarks
1	All out Liquid		
2	Bodkin (Plastic Handle)		
3	Broom Stick		
4	Calculator (Casio-10/12 Digit)		
5	Calling Bell-Ding Dong (Conn)		
6	Candle Big Size		
7	Car Freshener		
8	Cello Tape 1" - ½", 2"		
9	Cello Tape - 2"		
10	Colour Flag ship oddy (Small)		
11	Computer Paper (10x12x1 part 80 GSM)		
12	Computer Paper(10x12x2 part 80 GSM)		
13	Computer Paper(15x12x2 part 89 GSM)		
14	Correction Fluid (pen)		
15	Cotton thread		
16	Cup Plate - B/C (Per set)		
17	Dak Pad (Ordinary & Superior)		
18	Desk Calendar Stand		
19	Detol Hand wash		
20	Dustbin Plastic		
21	Envelop (Size-11" - 5", 10" - 4")		
22	Fevistic Big / Small		
23	Glass Tumbler (Superior)		
24	Glass Tumbler (Ordinary)		
25	Glass Cover		
26	Gum Bottle (750 ml.)		
27	Gum Bottle (300 ml.)		
28	Gum Tube		
29	Hard Stick		
30	Harpic		
31	Highlighter Pen (Favour caste)		
32	James clip (Plastic Coated)		
33	Jute thread (Bundle)		
34	Marker Pen		
35	Napthalin		
36	Note Book, Ordinary (page-40)		
37	Odonil		
38	Paperweight		
39	Pen stand (two holder)		
40	Pen stand Pen (Jotter / Link)		
41	Pen stand (Four holder)		
42	Pen (Gel, Add Achiever)		
43	Pen Ball Point (Cello Gripper)		
44	Pen Ball Point (Cello Topball)		

45	Pencil Battery (Eveready)		
46	Pencil Natraj (Perk packet)		
47	Pen stand (Executive)		
48	Punching Machine ( Single & Double)		
49	Quarter plate (B/C)		
50	Room Freshener		
51	Rolling Register (No. 36, 20, 16)		
52	Salu Cloth (Per Mtr.)		
53	Stamp Pad (Big/Medium/Small)		
54	Stamp Pad Ink (Koreas)		
55	Stapler Pin Big/Small		
56	Stapler Big/Small/Midium		
57	Surf (500gm pkt)		
58	Scissor Big/Small/Midium		
59	Short hand Note Book		
60	Tag (White) (per 500 Nos.)(Good quality)		
61	Tea Tray (Milton)		
62	Temptation (Room freshener)		
63	Thermos flask – 1 Ltr. (Milton)		
64	Thermos flask – ½ Ltr. (Milton)		
65	Thermos flask – 1 Ltr. (Milton) (Steel)		
66	Thermos flask – ½ Ltr. (Milton) (Steel)		
67	Thread Ball		
68	Torch (2/3 Cell)		
69	Torch Battery (Big Everady)		
70	Towel (Big Size for Car) (Size 36"x72")		
71	Towel ( Middle for Chair(Size 30"x60")		
72	Towel Bombay Dyeing (Big) (for Officers)		
73	Towel (Small Size for Bart room)		
74	Umbrella (K.C. Paul)		
75	Wall Clock (Ajanta)		
76	Wastepaper Basket		
77	Writing Pad (Plain)		
78	Writing Pad (Spiral)		
79	Xerox Paper – A4 (J.K. Copier)		
80	Xerox Paper ( Legal Size/ J.K. Copier)		
81	Xerox Paper – A3 (J.K. Copier)		