



Government of Odisha
Sports & Youth Services Department
C-1, Nayapalli, Bhubaneswar - 751 012
Phone No.0674 2396715 Fax 0674 2536723
Email : worldhockey.odisha@gmail.com

**REQUEST FOR PROPOSAL TO ENGAGE AN EVENT MANAGEMENT
AGENCY FOR ODISHA HOCKEY MEN'S WORLD CUP 2018**

Sealed proposals are invited by Sports & Youth Services Department, Government. of Odisha, Sports PMU (1st Floor), C-1, Nayapalli, Bhubaneswar – 751012 from Event Management Agencies / Companies for on-ground Delivery and Event Management at the Odisha Hockey Men's World Cup 2018 through an open RFP. The detailed information may be down loaded from the Sports & Youth Services Department website (www.dsyesodisha.gov.in) along with terms & conditions of the Bid.

The Bid should be submitted in the prescribed format along with all relevant documents duly signed and sealed. The bid should reach the Sports & Youth Services Department on or before **8th August'2018 by 4 PM** either by Courier/ Speed post/ Registered Post or by hand. Submitting of Bid documents through Fax/e-mail/electronics system shall not be accepted .Bid(s) received after due date & time shall not be accepted. The Department shall not be responsible for delay in postal delivery or similar reasons.

Sports & Youth Services Department reserves the right to accept or reject any or all Bids without assigning any reason thereof. For any specific queries, kindly contact Cell No. 8178967271

Sd/-
Director & Addl. Secretary
Sports & Y.S. Department

Director, Sports and Youth Services,
Department of Sports and Youth Services
C-1, Nayapalli, Bhubaneswar – 751 012
Phone No. 0674 23967 15 Fax 0674 2536723
E-mail: worldhockey.odisha@gmail.com



REQUEST FOR PROPOSAL

**ENGAGEMENT OF AGENCY FOR EVENT
MANAGEMENT OF MEN'S HOCKEY WORLD CUP -
2018 AT KALINGA STADIUM, BHUBANESWAR**

JULY-2018

**DEPARTMENT OF SPORTS & YOUTH SERVICES
GOVERNMENT OF ODISHA
C-1, NAYAPALLI, BHUBANESWAR-751012**

E-mail : worldhockey.odisha@gmail.com

Contents

1. INTRODUCTION	4
2. TERMS OF REFERENCE.....	10
3. SUBMISSION OF RFP	15
4. EVALUATION CRITERIA.....	16
ANNEXURES – FORMATS.....	21

1. INTRODUCTION

1.1 Background

Bhubaneswar, the capital city of Odisha, will host the Men's Hockey World Cup scheduled from 28th November to 16th December 2018 at Kalinga Stadium. The tournament will have participation of teams from 16 countries viz: India, England, Malaysia, Canada, Pakistan, China, Belgium, Germany, New Zealand, Spain, Ireland, France, Argentina, Netherlands, Australia and South Africa.

The tournament will have 36 matches in total which will be played in four pools, with Quarter Finals, Semi Finals, positional matches and Finals (3rd/4th and 1st/2nd). The schedule will include two matches per day.

After successful hosting of the 22nd Asian Athletics Championships and Men's Hockey World League Final 2017, Bhubaneswar has emerged as a strong force in the Global Sporting Arena. Bhubaneswar is proud to host the prestigious Men's Hockey World Cup 2018 which will cement its position in the International Sporting Map. The Mega Event will be hosted with grandeur complying with international standards of hospitality and event management.

Department of Sports & Youth Services (DSYS) seeks to hire single competent agency having experience and expertise in event management for successful hosting of the mega event. (herein referred as "Agency").

1.2 Instructions to the Applicants

- (i) Firms are hereby invited to submit their bids in response to this Request for Proposal (RFP) for providing their services to Department of Sports & Youth Services (DSYS). Proposal so submitted shall form the basis for future negotiations and ultimately a contract between the selected Agency and DSYS. The Contract shall be for a period of 1 (One) season, i.e. the Agency shall execute the scope of work mentioned in this document during Men's Hockey World Cup 2018 only.
- (ii) A description of the assignment, terms of reference and its objectives are given in Section-2 of this document.
- (iii) To obtain firsthand information on the assignment, the Agency may make visits to Kalinga Stadium, or visit the city of

Bhubaneswar before submitting the proposal.

- (iv) Please note that the expenditure incurred towards cost of preparing the proposal and negotiating the contract, including the site visits, are not reimbursable as a direct cost of the assignment.
- (v) DSYS is not bound to accept any of the proposals submitted. DSYS may reject any and / or all the proposals without assigning any reasons thereof.

1.3 Consortium

Keeping in view the scope of work, Consortiums / Joint Ventures are NOT allowed. Proposals from Bidders, applying individually shall be considered for evaluation. Firms applying in consortium / joint venture shall be summarily rejected. Firms/Agencies desirous of participating in this Bid should not have been debarred/blacklisted by any Government agency.

1.4 Documents

- (i) The RFP document shall be available from the advertisement date till the bid due date on the website of DSYS at www.dsyesodisha.gov.in
- (ii) Bidders are advised to submit their proposal in the appropriate formats specified in this document.
- (iii) At any time before the submission of proposals, DSYS may, for any reasons, whether at its own initiative or in response to a clarification requested by an invited consulting firm modify the document by amendment. The amendment will be notified in the website of DSYS and revised documents / clarification if any, shall also be uploaded on the website.

1.5 Pre-bid Meeting:

To address the queries of Bidders on the project scope and bid document, a pre-bid meeting is scheduled to be held at Department of Sports & Youth Services at below mentioned schedule.

The date, time and venue of Pre-Bid Meeting shall be:

Date : 27th July'2018

Time: 11 AM

Venue: Conference Hall, Deptt. of Sports & YS, Bhubaneswar

Bidders are advised to submit their queries addressed to the Director, Department of Sports & Youth Services, by 24th July'2018 till 6 PM . The responses to the queries shall be uploaded in the website of DSYS after the pre-bid meeting.

1.6 Communications:

All communications including the submission of proposal should be addressed to:

To,

**Director, Sports & YS
Department of Sports & YS
(Sports PMU-1st Floor)
C-1, Nayapalli, Bhubaneswar-751012
E-mail: worldhockey.odisha@gmail.com**

1.7 Schedule of Selection Process:

DSYS shall endeavor to adhere to the following schedule:

Sl. No.	Event Description	Date& Time
1	Issue of Tender Notice	18th July'2018
2	Submission of queries for Pre-bid	24 th July'2018 till 6 PM
3	Pre-Bid Meeting	27 th July'2018 , 11 AM
4	Proposal submission date	8 th August'2018 by 4 PM
5	Opening of Technical Proposal	9 th August'2018 at 11 AM
6	Presentation by Qualified Bidders	Date & Time to be intimated
7	Opening of Financial Proposals	Date & Time to be intimated

1.8 Preparation of Proposal

- (i) Bidders are requested to submit the proposals as per the attached formats only. **The proposals, which are not submitted in the required format, are liable to be rejected by DSYS.**
- (ii) The requirement of information to be provided by the Bidder,

i.e. the Technical and Financial Proposal, is described in Section-3 of this document. Bidders are requested to go through the RFP document carefully before preparing and submitting their proposal.

- (iii) The Bidders may be disqualified, if information sought in the RFP is not provided.
- (iv) Any proposals containing vague and indefinite expressions will not be considered.

1.9 Submission of Proposal

- (i) The Bidders should submit their proposals in two packets in the following manner:
 - a) **Technical Proposal:** (Marked "**Technical Proposal for Event Management of Men's Hockey World Cup 2018 at Kalinga Stadium**" at the top of the envelope) should contain all the detail sought by DSYS as per Section – 3.2.
 - b) **Financial Proposal:** (Marked "**Financial Proposal for Event Management of Men's Hockey World Cup 2018 at Kalinga Stadium**" at the top of the envelope) should contain the commercial proposal as per prescribed format in Section – 5(Annexure-B).
 - c) Both the envelopes shall be placed in an outer sealed cover marked as "**Proposal for Event Management of Men's Hockey World Cup 2018 at Kalinga Stadium**".
- (ii) The Bidders are advised in their own interest to ensure that completed proposal reaches the office of DSYS at the address mentioned on or before the date stipulated in the document in Section-1.7.
- (iii) Proposals should be submitted through Speed Post/ Registered Post / Courier only.
- (iv) Proposals submitted through Telex / Telegraphic / Fax / Email will not be considered and shall be summarily rejected.

- (v) DSYS will not be responsible for loss of proposal or for delay in transit.
- (vi) Proposals for both the stages shall be submitted in prescribed Performa along with other documents and placed in sealed cover addressed to:

To

**Director, Sports & YS
Department of Sports & YS
(Sports PMU-1st Floor)
C-1, Nayapalli, Bhubaneswar-751012
E-mail: worldhockey.odisha@gmail.com**

1.10 Proposal Submission Deadlines: The Bidders shall submit the proposals for both the Stages as per the timelines stated in Section-1.7.

1.11 Late Proposals

Proposals received after the date stipulated in this document for submission mentioned in this RFP shall not be considered and shall be summarily rejected.

1.12 Proposal Validity Period

The proposals shall be valid for acceptance by DSYS for a period of Ninety (90) days from the Bid Due Date.

1.13 Proposal Evaluation

- i. The Technical Proposals submitted on the time & date stipulated in this RFP shall be opened, in presence of Bidders who choose to remain present. The name of the Bidders who have submitted their proposals shall be announced.
- ii. Prior to evaluation of proposals submitted, DSYS will determine whether each proposal is responsive to the requirements of the RFP. DSYS may, in its sole discretion, reject any proposal that is not responsive hereunder. A proposal shall be considered responsive only if:
 - a) Proposal prepared have been as per the format specified in the RFP;
 - b) it is received by the due dates stipulated in the RFP including any extension thereof granted by DSYS;

- c) it is accompanied by the Bid Security & Bid Processing Fee as per the provisions of this RFP;
 - d) it contains all the information (complete in all respects) as requested in the RFP;
 - e) it does not contain any condition or qualification; and
 - f) it is not non-responsive in terms thereof.
- iii. DSYS reserves the right to reject any proposal which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by DSYS in respect of such proposals.
 - iv. DSYS will carry out the evaluation of all responsive proposals in the manner stipulated in the RFP document.
 - v. Based on the evaluation of credentials submitted by bidders in the Technical Proposal, they shall be pre-qualified. Such pre-qualified bidders shall be invited for presentation before the Evaluation Committee. The Financial Proposals shall be opened in the presence of the qualified Bidders.
 - vi. DSYS shall not entertain any query or clarification from Bidders who fail to qualify at any stage of the Selection Process.
 - vii. Bidders are advised that the selection process shall be entirely at the discretion of the DSYS. Bidders shall be deemed to have understood and agreed that DSYS shall not be required to provide any explanation or justification in respect of any aspect of the selection process or selection.
 - viii. Any information contained in the Proposal shall not in any way be construed as binding on DSYS, its agents, successors or assigns, but shall be binding against the Bidder if the assignment is subsequently awarded to it.

1.14 Bid Security

1.14.1 Bid Security

- i) A Bid Security of **Rs.4,00,000.00 (Rupees Four Lakh Only)** in the form of Demand Draft drawn in favor of

“Deputy Secretary to Government, Sports & Youth Services Department, Government of Odisha” and payable at any scheduled bank having branch in Bhubaneswar, shall be submitted by all the Bidders along with the Technical Proposal & Financial Proposal.

- ii) Proposals not accompanied by the Bid Security shall be rejected as non-responsive.
- iii) No interest shall be payable by DSYS for the sum deposited as Bid Security.
- iv) The Bid Security of the unsuccessful bidders would be returned back within ten days of issuance of Letter of Intent to the successful Bidder.

1.14.2 The Bid Security shall be forfeited by the DSYS in the following events:

- i) If the proposal is withdrawn during the validity period or any extension thereof.
- ii) If the proposal is varied or modified in a manner not acceptable to DSYS after opening of tender during the validity period or any extension thereof.
- iii) If the Agency tries to influence the evaluation process.
- iv) If the Preferred Agency withdraws his proposal during negotiations.

1.15 Bid Processing Fee

All bidders are required to pay **INR 5,200.00 (Rupees Five Thousand Two Hundred Only) towards Bid Processing Fee** in the form of Demand Draft drawn in favor of **“Deputy Secretary to Government, Sports & Youth Services Department, Government of Odisha”** and payable at Bhubaneswar. The Bid Processing Fee is Non-Refundable and is payable along with the Technical Proposal.

2. TERMS OF REFERENCE

2.1 Objectives of the Assignment

The broad objective of this assignments to **provide event management services for the Men’s Hockey World Cup 2018 to be held at Kalinga Stadium, Bhubaneswar.**

2.2 Scope of Work

The requirement for each item in the scope of work is mentioned in

detail in the format for Financial Proposal (**Annexure- B**).

The scope of work with the requirement of different items is only indicative and not exhaustive. The requirement of various items may increase or decrease as per the actual requirement.

- 1. Setting up Temporary Infrastructure at Venue(Kalinga Stadium):** The Agency shall set up necessary temporary infrastructure with all amenities and Furniture Fixtures and Equipment (FF&E) at the venue (Kalinga Stadium)for kiosks, merchandise stalls, food courts as per the details given in **Annexure B (ii)**. The Agency is also required to set up temporary sheds for the drivers at various parking locations identified by DSYS. The infrastructure should be handed over to DSYS two days prior to the start of the event (i.e. by 25th November 2018). The Agency shall ensure complete maintenance of "Portable Toilets" in terms of installation, operation, cleaning (at least 3 times a day) and sanitation. A fan village is proposed inside the stadium. The prospective bidders are advised to provide a concept note on the engagement activities which can be executed for the entertainment of the fans.
- 2. Wireless Communication:** Supply of wireless communication devices(VHF Walkie Talkie Devices) to be used by DSYS/Hockey India venue management team during all the 20 (twenty) event days and 1 (one)testing days. The devices should be of reputed brand. The devices have to be tuned to function in Bhubaneswar. The Agency shall acquire the requisite permission from the concerned authorities and shall also provide all technical assistance for its functioning. The equipment shall remain in the custody of the Client till the end of the championship in Bhubaneswar. Please refer to **Annexure B (ii)**for details of quantity required.
- 3. Supply of ice:** The Agency shall supply ice at the team dressing room for the purpose of ice-bath on match days (as per the schedule mentioned in **Annexure C** and practice days. The practice days shall include all the practice sessions for all participating teams.Please refer to **Annexure B (ii)** for details of quantity required.
- 4. Venue security & crowd management** - The Agency, in

consultation with Kalinga Stadium Authorities and local Police Commissionerate, shall devise a crowd & parking management plan for all visitors to the Kalinga Stadium.

The Agency shall make all infrastructure arrangement for its implementation, including but not limited to barricading, masking, parking signs, distribution of merchandise to audience, validation of vehicle entry & security personnel required for crowd and parking management.

The Agency has to ensure there is smooth flow of traffic on the tournament days across all the outer gates leading to the Kalinga Stadium and the inner gates leading to the Hockey stadium. The Agency is also required to execute separate parking plans for VIPs, VVIPs, Media, Fire Brigade, Ambulances and team buses carrying players and officials.

Supply and installation of security cameras with monitors and recording system for all tournament days. The Agency shall install security cameras (at all the entry/exit gates of the Stadium, entry gates to the Hockey stadium, parking areas, media and spectator galleries and other areas, if required in consultation with Hockey India/DSYS Venue Management team.

The Agency shall install DFMD and CCTV at the entry points, as per the requirement of Hockey India. Please refer to **Annexure B (ii)** for details of quantity required.

5. Water and Pouring: The Agency is required to ensure availability of drinking water for the spectators. The average per day requirement would be approximately 32,000 liters of drinking water to be consumed by spectators, crew, security etc. The scope of work would include supply, distribution and pouring of the water at all the identified water stations. However, the payments in this respect will be done on actual consumption basis.

A central pouring partner for the event and a supplier may be appointed by Sports & Youth Services Department to deliver the pouring partner's products (bottled water, juices, soft beverages) at the Stadium to cover some of the requirements. In such a case, the Agency shall supply manpower to ensure that pouring partner products are distributed and made available as per the requirements at identified locations like dressing rooms, hospitality areas, Venue Operations room, Technical Team Room, VIP lounge, Medical Centre, Media Centre, etc. at the Opening Ceremony day, 20 tournament days and practice days. The Agency shall submit

accreditation details of all manpower engaged for the purpose and submit it to Hockey India Accreditation Team. Please refer to **Annexure B (ii)** for details of quantity required.

- 6. Fencing and Barricading:** The agency shall ensure fencing and barricading setup at the venue and approach roads (as per requirements), including but not limited to parking areas, entry points to stadium for smooth flow of vehicles and commuters to the venue. The barricading shall include both metal barricading and black masking. Please refer to **Annexure B (ii)** for details of quantity required.
- 7. Setting up of Reception Desk at Airport:** The Agency shall set up Reception Desk at both terminals of the Bhubaneswar Airport from 27.11.2018 to 16.12.2018 to welcome the players, officials and delegates. Reception Desk will comprise of Carpets, Tables, Chairs, Water Dispenser etc. The Agency shall coordinate with the Department of Sports & Youth Services and Hockey India and accordingly deploy manpower at the reception desks. The Agency shall ensure adequate numbers of brochures and leaflets, city guide, event details etc. to provide necessary information and guide the players, officials and delegates. Please refer to **Annexure B (ii)** for details of quantity required.
- 8. High Wattage Metal Lights:** Supply and installation of **high wattage LED/ Metal white lights** from 23.11.2018 to 16.12.2017 (24 days) to illuminate the areas around warm up pitch, overlays, and main stadium, parking areas, walkways, entry/ exit (All gates), general signage, door signage, out-stadia branding, player drop-off area, kiosks & stalls and any other area necessary for the purpose. Also, the Agency will be required to install Decorative Lights at various locations identified by DSYS so as to improve the look and feel of the Tournament. Please refer to **Annexure B (ii)** for details of quantity required.
- 9. Outdoor LED screen display–** The Agency shall provide LED screens (minimum 20 ft x 15 ft) at 5 (five) prominent locations in Bhubaneswar, Cuttack, Puri, Rourkela and Behrampur for live telecasting of the matches during the entire tournament (28th November 2018 to 16th December 2018). The Agency shall, in consultation with DSYS, identify 5 (five) prominent locations in the cities for installation of the LED screens. The Agency shall provide

necessary technical infrastructure for live streaming of matches in the format adaptable to the LED screens. The Agency shall also obtain all requisite permissions for the above work.

- 10. Mobilization of Men’s hockey World Cup 2018 mascot -** Supply of promoters for mobilization of mascots on opening ceremony and all match days.
- 11. Road Shows in Schools –** The Event Management Agency shall be required to conduct road shows in schools as a part of City Activation program. The date and time of the proposed road shows will be communicated at a later stage. The requirements related to the same are mentioned in **Annexure B (ii)**.
- 12. Mobile Canters -** The Event Management Agency shall be required to deploy Two (2) canters decorated with the theme of Hockey World Cup 2018 as a part of City Activation program. The date and time of the proposed road shows will be communicated at a later stage. The requirements related to the same are mentioned in **Annexure B (ii)**.
- 13. Setting up of Fan Parks at identified locations –** The Agency will be required to set up Fan Parks at 2-3 identified locations in and around the cities of Puri, Cuttack, Rourkela, etc. for Fan Engagement activities during the event. The requirements and approximate quantity of each of the line items can be referred in **Annexure B (ii)**.

2.3 PAYMENT SCHEDULE

The payment shall be released by Department of Sports & Youth Services to the Agency in the following manner:

Sl.	Event / Deliverable	Time lines	Payment
1.	Submission of execution plan	30 days from issue of LoI	5%
2.	Deployment of manpower & mobilizing resources at venue	By 25 th Oct’2018	5%
3.	Completion of major activities as per scope of work	By 15 th Nov’2018	30%
4.	Handover of venue with complete overlays, FF&E etc.	By 25 th Nov’2018	20%

5.	Ten days from commencement of Event	By 7 th Dec'2018	20%
6.	On completion of event in Bhubaneswar	Within 15 days of completion of event subject to submission of report by the Committee appointed by DSYS and removal of all materials from the venue	20%

3. SUBMISSION OF RFP

3.1. The RFP bids must be submitted, in two separate envelopes:

- (i) Technical Proposal – Envelope I
- (ii) Financial Proposal – Envelope II

3.2. Technical Proposal

The Technical Proposal should be provided with the following information, using the format for technical proposal provided in Section-5 of this RFP document:

- (i) Letter of Proposal – **Annexure A1**
- (ii) Particulars about the Bidder – **Annexure A2**
- (iii) Financial Capacity of the Bidder – **Annexure A3**
- (iv) Experience of Bidder in Similar Projects – **Annexure A4**

All the projects cited needs to be submitted by supporting credentials (work orders / completion certificates) from clients.

- (v) Particulars in the form of CVs regarding the team leader and core team of at least 5 key personnel (who will be heading the respective domains of the event management and the branding & promotion)
- (vi) Bid Processing fees in the form of Demand Draft in favour of **“Deputy Secretary to Government, Sports & Youth Services Department, Government of Odisha”** payable at Bhubaneswar
- (vii) Bid Security in the form of Demand Draft in favour of **“Deputy Secretary to Government, Sports & Youth Services Department, Government of Odisha”** payable at Bhubaneswar

3.3. Financial Proposal

- (i) The financial proposal should include remuneration for staff/ volunteer, accommodation, transportation and equipment, printing of documents/ materials and all other expenses related to the assignment for the activity i.e. Event Management of Men's Hockey World Cup 2018 to be held at Bhubaneswar.
- (ii) In the Financial Proposal, the Agency shall quote an item-wise cost for all elements in the scope. The specifications and quantity of items in scope of work is clearly defined in the format enclosed in **Annexure-B**. However, the Total Amount quoted by the Agency shall be considered for financial evaluation.
- (iii) All costs must be expressed in Indian rupees only.

3.4 Checklist for Submission

A	Technical Proposal	Format
1	Covering Letter	Annexure-A1
2	Bid Processing Fee (non-refundable) of Rs. 5,200/- (Rupees Five Thousand Two Hundred Only)	Demand draft in favor of "Deputy Secretary to Government, Sports & Youth Services Department, Government of Odisha"
3	Bid Security of Rs.4,00,000/- (Rupees Four Lakh Only)	Demand draft in favor of "Deputy Secretary to Government, Sports & Youth Services Department, Government of Odisha"
4	Particulars of Bidder	Annexure-A2
5	Financial capabilities of the Bidder	Annexure-A3
6	Details of experience in similar assignments (separately for Branding and Event Management)	Annexure-A4
B	Financial Proposal	Annexure-B (i) and (ii)

4. EVALUATION CRITERIA

4.1 Evaluation of Proposals

The RFP bids of those Agencies which would meet the minimum

conditions of eligibility specified in Section 4.1.1, will be evaluated in two stages:

- i. Technical evaluation of proposals & presentation on proposal by qualified bidders for Event Management for the entire tournament at Kalinga Stadium.
- ii. Financial Proposal.

4.1.1 Pre-Qualification / Minimum Eligibility Criteria:

- (i) The Agency must be rendering event management services in same name and style for last **Three years**. Documents like ROC registration, MoA of Company, AoA of Company, PAN, TAN, Service Tax / GST registration, etc. relating to business entity should be furnished. **and;**
- (ii) **In the last 3 (three) years**, the firm should have solely undertaken and completed event management of minimum **2 (two) Sports Projects(sports competition / championship event)** of National / International level with a contract value of **Rs. Three Crores or above** for each project. Documents related to these project along with scope of work should be submitted as part of the eligible projects, **and;**
- (iii) **Financial eligibility criteria:** The firm should have a turnover of at least **Rs.10.00 Crores (Rupees Ten Crores) per year** in the last 3 (three) financial years i.e. 2015-16, 2016-17 and 2017-18.

4.1.2 Technical Proposal Evaluation – The Technical Proposal evaluation of qualified bidders will be done out of **total 100 marks** in two parts; **(a)** evaluation of past project experience (Credential Score of 70 marks) and; **(b)** evaluation of project concept proposal to the Technical Evaluation Committee through a power point presentation (Presentation Score of 30 marks).

a) Credential Score – Maximum 70 marks will be given based on the information and credentials submitted by the bidders in terms of relevant past project experience as follows.

Sl. No.	Details	Max. Marks	Basis of Marks to be allotted
1.	Experience in event management of relevant projects	70	• 20 Marks for 2 (two) Sports projects of National / International level for

			<p>contract value of Rs. 3 Crores or above for each project and 15 Marks for similar additional project. (Max. 35 Marks)</p> <ul style="list-style-type: none"> • 10 Marks for each additional project of similar nature for contract value of Rs. 1.5 Crore or above and 5 Marks for each additional Sports project for contract value between Rs.50 Lakhs and Rs.1.5 Crore (Max. 35 marks)
Total:		70	

Note: All projects should have been undertaken by the Agency in the last Five Years.

<p>Relevant projects of National or International repute to be considered for evaluation of event management:</p> <ul style="list-style-type: none"> • Sports Events • Award Ceremonies • Business Summits / Conferences / Seminars • Youth Services Events • Cultural Events <p>Note: Social Events like private parties, marriages, etc shall NOT be considered for evaluation</p>
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b) Presentation Score—The bidders shall be invited to make a presentation (20 Minutes each) to the Evaluation Committee (**on the date and time mentioned in Schedule in section 1.7 of this RFP**) on their Approach & Methodology for executing the assignment. The project concept proposal by the bidders in the form of a power point presentation as part of the technical proposal shall be evaluated and given scores (max. 30 marks) by the Technical Evaluation Committee as follows.

Sl.	Evaluation Criteria	Max. Marks
1.	Event management plan for Hockey World Cup 2018	10
2.	Innovation, Creativity and best practises in delivery of the event	10
3.	General approach & methodology and	10

	quality of deployment of manpower	
Total:		30

NOTE: The team leader along with the core team should be present for the presentation.

4.1.4 Technical Score - The total score secured by the bidders in credential score and presentation score combined will be treated as the Technical Score (TS) out of 100 marks. Bidders scoring **80 marks or more** in the Technical Score will be qualified for opening of their financial bids.

4.1.5 Opening of Financial Proposal:

The financial proposal of those bidders qualified in the Technical Score shall be opened and evaluated in presence of such bidders in the following manner.

The score shall be computed as follows:

- a. **Financial Score:** The lowest financial proposal for the (FM) will be given a financial score of 100 points. The financial scores of other proposals will be computed as follows:

$$F = 100 \times FM/F1$$

(F1 = amount of Financial Proposal as proposed by the Bidder for the assignment)

4.1.6 Combined Evaluation & Scoring:

- a. Combined Score-The Combined Score shall be evaluated based on the Technical Score (TS) and Financial Score (FS):

$$\text{Combined Score} = 0.7 \times (\text{TS}) + 0.3 \times (\text{FS})$$

- b. The Bidder to obtain the **Highest Combined Score** shall be identified as the Preferred Bidder.
- c. The decision of Department of Sports & Youth Services as regards to acceptance/rejection of eligibility for parties who apply shall be final and binding.
- d. Notwithstanding the above, Department of Sports & Youth Services reserves the right to accept or reject any or all bids or to annul the bidding process.

4.2 Negotiations

Contract negotiations will then be scheduled with Preferred Agency. Negotiations will commence with a discussion of technical proposal, the proposed concept, staffing and price proposals.

4.3 After the contract has been successfully negotiated, Preferred Agency will be issued Letter of Intent by DSYS. If the negotiations do not reach any conclusions and if the first Preferred Agency withdraws his proposal, DSYS may then invite Second Best Bidder for the negotiations.

4.4 The other Bidders, which did not meet the Minimum Eligibility Conditions, not shortlisted for other stages of evaluation also the Bidders who were technically qualified but were not selected except the second best Bidder, will be informed by DSYS that they were unsuccessful. The Bid Security of such Bidders will be refunded within 15 days after issue of LOI to the successful Bidder.

4.5 No information on the evaluation proposal will be disclosed to any person other than those directly concerned with the selection process. Proposals of any Bidder, who tries to influence the evaluation, will be liable to be rejected.

4.6 Performance Security

The successful bidder shall deposit a performance security equal to 5% of the contract value in the form of bank guarantee.

ANNEXURES - FORMATS

Annexure - A1

Letter of Technical Proposal

To,

**Director, Sports & YS
Department of Sports & YS
C-1, Nayapalli, Bhubaneswar-751012
E-mail: worldhockey.odisha@gmail.com**

Sub: "Proposal for Event Management of Men's Hockey World Cup 2018 at Kalinga Stadium".

Regarding Technical Proposal

Dear Sir,

1. With reference to the RFP dated _____ for the above captioned project, and clarification issued by DSYS thereof, I _____, having examined all relevant documents and understood their contents, hereby submit our Proposal for selection as Agency for providing services for **Event Management of Odisha Hockey Men's World Cup Bhubaneswar 2018 at Kalinga Stadium**. The proposal is unconditional and unqualified.
2. All information provided in the Proposal and in the Appendices is true and correct and all documents accompanying such Proposal are true copies of their respective originals.
3. This statement is made for the express purpose of appointment as the Agency for the aforesaid Project.
4. I shall make available to DSYS any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
5. I acknowledge the right of the DSYS to reject our application without assigning any reason or otherwise and hereby waive our

right to challenge the same on any account whatsoever.

6. I certify that in the last three years, we or any of our Associates have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.

I declare that:

- a. I have examined and have no reservations to the RFP Documents, including any Addendum issued by the DSYS;
 - b. I have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or request for proposal issued by or any agreement entered into with the DSYS or any other public sector enterprise or any government, Central or State; and
 - c. I hereby certify that we have taken steps to ensure that, no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
7. I understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the Agency, without incurring any liability to the Bidders.
8. If our Firm is qualified, we shall make a presentation on Approach & Methodology to DSYS on the date specified upon intimation received from DSYS.
9. The undersigned is authorized to sign the documents being submitted through this RFP. (A copy of Power of Attorney may be enclosed)
10. In the event our firm is selected as the Agency for this project we shall enter into a contract with DSYS.

11.The Financial Proposal is being submitted in a separate cover. This Technical Proposal read with the Financial Proposal shall constitute the Application which shall be binding on us.

12.The information provided herewith is true and correct to our best knowledge. If any discrepancies are found in the information provided or if the information provided is not correct, our firm would be fully responsible for that. We understand in such cases our bids are liable to be rejected.

Yours faithfully,

(Signature, name and designation of the authorized signatory) (Name and seal of the Bidder)

Power of Attorney (Sample)

Know all men by these presents, we, (name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorize Mr. /Ms.....son/daughter/wife and presently residing at, who is presently employed with us and holding the position ofas our true and lawful attorney (hereinafter referred to as the "Authorized Representative") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for Event Management and Branding of Men's Hockey World Cup 2018 to be held at Kalinga Stadium, Bhubaneswar including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-proposal and other conferences and providing information/responses to the Department of Sports & Youth Services, representing us in all matters before the Department of Sports & Youth Services, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the Department of Sports & Youth Services in all matters in connection with or relating to or arising out of our Proposal for the said Project and/or upon award thereof to us till the entering into of the Agreement with the Department of Sports & Youth Services.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, THE ABOVE NAMED PRINCIPAL
HAVE
EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF
....., 20**

For
(Signature, name, designation and address)

Witnesses:

- 1.
- 2.

Notarized

Accepted

.....
(Signature, name, designation and address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp paper of Rs. 50 (fifty) and duly notarized by a notary public.

Particulars of the Bidder

General Information about the Firm:

- a) Name of Company or Firm:
- b) Legal status (e.g. incorporated private company, unincorporated business, partnership etc.):
- c) Country of incorporation:
- d) Registered address:
- e) Year of Incorporation:
- f) Year of commencement of business:
- g) Principal place of business:
- h) Brief description of the Company including details of its main lines of business
- i) **Name, designation, address and phone numbers of authorized signatory of the Bidder:**
 - i) Name:
 - ii) Designation:
 - iii) Company:
 - iv) Address:
 - v) Phone No.:
 - vi) Fax No. :
 - vii) E-mail address:

(Signature, name and designation of the authorized signatory)

For and on behalf of_____

Financial Capacity of the Applicant

Sl. No.	Financial Year	Annual Turnover (In Rs)
1.	2017-18	
2.	2016-17	
3.	2015-16	

Certificate from the Statutory Auditor

This is to certify that(name of the Applicant) has received the payments shown above against the respective years on account of professional fees. And the Average Turnover of the Firm from professional fees in the last three years is Rs. (In words)

Name of the audit firm:

Seal of the audit firm

Date:

(Signature, name and designation of the authorized signatory)

Note: In case the Applicant does not have a statutory auditor, it shall provide the certificate from its chartered accountant that ordinarily audits the annual accounts of the Applicant.

Eligible projects undertaken by the Bidder

The following information should be provided in the format below for each Eligible Project for which your firm was legally contracted by the Client stated as a single entity.

Applicants are advised to provide the information for only those assignments qualifying projects in Branding and Promotion activities and Event Management Activities separately.

(i)	Assignment Name	
(iii)	Name, fax, email of the Client Representative:	
(ii)	Time when the assignment was carried out : Start Date End Date	
(iii)	Location of the Event	
(iv)	Contract Value	
(v)	Narrative Description of the Scope of work of the assignment	
(vii)	Description of Actual Services provided by your Staff	
(viii)	Status of the assignment	

IMPORTANT:

1. Use separate sheet for each Eligible Project
2. Please provide proof of eligible projects undertaken like a copy of completion certificate from the client/Copy of work order/copy of agreement etc.The submitted testimonial MUST contain detail description of work (Scope of Work and TOR) carried out by the Bidder.

B FINANCIAL PROPOSAL

Covering Letter
(on the Agency's letterhead)

To

**Director, Sports & YS
Department of Sports & YS
C-1, Nayapalli, Bhubaneswar-751012
E-mail: worldhockey.odisha@gmail.com**

Sub: "Proposal for Event Management of Proposal for Event Management of Men's Hockey World Cup 2018 at Kalinga Stadium".

Regarding Financial Proposal

Dear Sir,

I,

enclose herewith our Financial Proposal for selection of our firm as Agency to carry out "**Event Management of Men's Hockey World Cup 2018 at Kalinga Stadium**".

Please note that the financial proposal does not contain any conditions and is submitted as per the prescribed format. In case of any discrepancy, our firm will be solely responsible for the same.

I agree that this offer shall remain valid for 90 (Ninety) days from the bid due date or such further period as may be mutually agreed upon.

Yours faithfully,

Signature _____

Full Name _____

Designation _____

Annexure B (ii)

FINANCIAL PROPOSAL

Name of Work: Proposal for Hiring an Event Management Agency for event management of Men's Hockey World Cup 2018 at Kalinga Stadium

S. No.	Particulars	Specifications	Unit/Remarks	Quantity Required	Rate - Unit Price (in INR)	Total Amount (in INR)
1A	Temporary Infrastructure at Venue (Kalinga Stadium)					
	Mag and Bag Tents	Supply, erection and dis-assembling of tents of a) As specified with minimum internal height of 2.5m with two removable sides. b) Material : Ceiling and Sides - Opaque PVC canvas material. c) Electrical / Technology: . Minimum lighting levels of 200 lux . Adequate safety lighting . 5A electrical sockets . Sufficient Size electrical panel connections d) The tent shall be constructed in accordance with National Building Code and Practices and shall be furnished with fire extinguishers to meet necessary fire regulations governing temporary structures. e) Cabling from nearest electrical source/DG Set is to be ensured	5mx5m	12 nos.		
	Spectators Help Desk		3m X 3m	5 nos.		
	First Aid		3m X 3m	5 nos.		
	Food Concession (Small)		5m X 5m	12 nos.		
	Food Concession (Big)		10m X 10m	3 nos.		
	Merchandising Stalls		5mX5m	5 nos.		
	Sponsors Showcase		5mX5m	9 nos.		
	Hospitality Lounge		15m X 20m	2 Nos.		
	Ticket Resolution		10mX5m	1 nos.		
	Ticket Booking		5m X 5m	1 nos.		
Parking Area drivers tent	5m X 5m		7 nos.			

Wooden Platform	Single ply (19mm) BWP, to be provided on all structures which are raised from Ground	Sqmt	5600 Sqmt.		
Octanorm Panels	Octanorm panels are provided on open sides supported with aluminum posts at the corners and mid points where necessary. Fascia infills are white unless otherwise stated.	5m X 5m(Rmts)	25 nos.		
Synthetic grass matting in Fan Village	Synthetic Carpet Grass pile height 20 mm thick. In stich Rate - 520 Density - 39060 stiches / sqm	Laying of 20 mm thick synthetic carpet in areas of fan park with provisions of cleaning every other day. Colour as per requirement.	64000 SqFt		
Portable Toilets at Parking Areas	Portable toilet with PVC / MS frame body. Plumbing with quality EWC, flush tank, taps and washbasin. Waste removal and cleaning staff, water facility, plumbing and tank (2000 liter to 5000 liter water tank will be keep on 8 feet height. Platform provisioning subjet to the identified area.	Portable Toilets to be provided at identified locations. The Operation maintenance and cleaning of toilets at least thrice a day should be provisioned in the quotation. Supply of water also to be provisioned.	10 Nos		

	Pre-Fab Toilets at Fan Zone	PRE-FAB Toilets to be provided with pee foot print and design of structure. Plumbing with quality EWC, flush tank, taps and washbasin. Waste removal and cleaning staff, water facility, plumbing and tank (2000 liter to 5000 liter water tank will be keep on 8 feet height.	The structure size should be 1220 mm X 915 mm, toilet height (except foundation structure) - 2025 mm (i.e. plinth to Top roof)	2 Nos		
1B	Furniture, Fixtures and Equipment					
	Sofa (3 seater)	6' X 2' Seating Size	Minimum nos. to be specified as well for which the prices has been quoted.	45 Nos		
	Sofa (2 seater)	4' X 2' Seating Size		30 Nos		
	Sofa (1 seater)	2' X 2' Seating Size		27 Nos		
	Bar Chair/Stool	Adjustable Height with seat and back support		80 Nos		
	High Table	2' X 2' Size		40 Nos		
	Table	4' X 2' Size		200 Nos		
	Chair 1	Stackable metal chair with cushioned seat		400 Nos		
	Chair 2	Stackable Plastic chair		400 Nos		
	Cabinet	Lockable Cabinets at least 6 feet height X 3 feet width and minimum 18 inches depth		20 Nos		
Media Tribune Platform	19 mm Plywood to be fixed over hardwood framing of 75 mm X 75 mm	4 ft X 3 ft X 2.5 ft		30 Nos		
1C	Electronics & Electrical Equipments					

DG Set along with cabling from the nearest electrical source	DG Sets 125 KVA	415V, 50 Hz, 1500 RPM Diesel Generator Set Indoor Type in sound proof enclosure. The Diesel Engine shall be with engine safety like Low Lube Oil Pressure (LLOP) and High Temperature (HT). Both the engine and the alternator shall be mounted on a common base. The DG sets shall comply to CPCB norms. Cost per unit may be indicated with Remarks on the likely min. numbers at the same price. Cost to include Operation and Maintenance. Cost of Fuel (per running hour) to be quoted separately.	1 Nos		
	DG Sets 180 KVA		1 Nos		
	DG Sets 200 KVA		1 Nos		
	DG Sets 250 KVA		4 Nos		
	DG Sets 380 KVA		2 Nos		
	Desktops		Desktops along with UPS, Windows 10, MS Office, PDF Reader and other basic soft wares	Full functional desktops not older than a year along with maintenance	13 Nos

2	Wireless communication device (walkie talkie)	Make of reputed Brand like Motorola/ Yashica or equivalent, VHF Devices		55 Nos.		
3	Ice	Ice in small polybags of sizes ranging from 5kg to 10 kg. Hockey India will intimate the day-wise requirement of ice from as per the match schedule		10,000 kg		
4	Venue security & crowd management	Manpower - Reputed national security agencies like Pioneer, SiS, G4S, Premier Shield, G7, etc.	To be a combination of Security Guards and Supervisors based on the specific requirement for each match day as per the match schedule	100 Security Guards for Venue + 20 Security Guards for external Parking Areas		
		CCTVs with cable connection and Operation & Maintenance	Supply and installation of security cameras with monitors and recording systems for all competition days, in consultation with Hockey India/DSYS Venue Management team.	101 Nos.		

		Sentry Posts	Temporary metal structure supporting upto 14 mtrs. high with sentry platform on top with shade and a climbing ladder, with concrete base. The complete structure shall designed to withstand the wind load. (Nos)	4 Nos		
5	Drinking Water and Pouring	Manpower/Tables/Water Dispensers/	Required in the spectator's gallery	50 persons X 20 days		
		Disposable plastic glasses (approx. 1,00,000 Nos)				
		Drinking Water	In Litres	32,000 Lts. per day		

6	Fencing and Barricades	<p>Fencing inside the venue - 2.5m High, Supply and installation of external venue perimeter fence, 2.5m high fence, erected in accordance with security requirements and vertical supports at distances no wider than 2.5m apart.</p>	<p>The contractor will ensure that the fence structure is adequately fixed into the ground in order to support IMAGE AND IDENTITY fence fabric and withstand subsequent wind loads. Wherever necessary, the Contractor should allow for concrete foundations and cross bracing.</p>	3370 Rmts		
		<p>Bamboo fencing outside the venue and parking , Spectator on route fences - Supply and installation of perimeter fence, 2.5m high fence, erected in accordance with security requirements and vertical supports at distances no wider than 2.5m apart.</p>	<p>The contractor will ensure that the fence structure is adequately fixed into the ground in order to support IMAGE AND IDENTITY fence fabric and withstand subsequent wind loads. Wherever necessary, the Contractor should allow for concrete foundations and cross bracing.</p>	3800 Rmts		

		Barricades (1m X 3m)	To be used for accreditation control and in mixed zone 1m X 3m (Nos.)	500 nos.		
7	Reception Desk at Airport	Reception desks of size - 12x3x3 ft. with blackout flex mounted frame branded on front & sides.		2 nos.		
8	High Wattage Metal Lights for Concourse	Installation and wiring required along with necessary power supply.	250 watt LED/Halogen Lights installed to enhance the Look of the Tournament	350 Nos.		
	High Wattage Metal Lights for Parking Areas	Installation and wiring required along with necessary power supply.	250 watt LED/Halogen installed to enhance the Look of the Tournament	200 Nos.		
	Parcans	Installation and wiring required along with necessary power supply.	6 Channel	200 Nos.		
	Decoration and Illumination of Concourse, approach roads and Fan Parks	LED serial lights, Coloured Rice LED Light, Pipili LED Lights and Chinese Lanterns. Other innovative options to be proposed.		5000 mts.		
9	Outdoor LED Screen Display	20 ft X15 ft		5 Locations		
11	Mobilization of Men's hockey World Cup 2018 mascot	10 Promoters each day for 20 days		200 Man-days		
12	Road Shows in Schools	Back Drop 12' X 8'	20 Nos	5 Day		
		Goal Post	ONE TIME COST			

		Olly Cut out	ONE TIME COST			
		Synthetic Grass Carpet	ONE TIME COST			
		Sound	20 Nos	5 Days		
		Electric Connection	20 Nos	5 Days		
		School Permission	20 Nos	5 Days		
		Emcee (Anchor-Male)	20 Nos	5 Days		
		Male Promoter	2 Nos	20 Days		
		Mascot Promoter	1 Nos	20 Days		
		Supervisor	20 Nos	5 Days		
		Transportation	20 Nos	5 Days		
13	Mobile Canters	Vehicle Charges (TATA -407)	1 Nos	30 Days		
		Fabrication - Goal Post, Olly Cutout, Synthetic Grass Carpet	ONE TIME COST			
		Sound and Light	1 Nos	30 Days		
		Genset with fuel	1 Nos	30 Days		
		Emcee (Anchor - Male)	1 Nos	30 Days		
		Male Promoter	2 Nos	30 Days		
		Promoter for Mascot	1 Nos	30 Days		
		Steps	ONE TIME COST			
		TATA 407 Per day Fuel		30 Days		
Total (A)						

16. Fan Parks (Each)

		Infrastructure and Overlays				
		Particulars	Sets/Days	Units Required	Unit Rate	Total Amount
16	Fan Parks	Bamboo Fencing with Masking (on the outer side)	1	1100		
		Pagoda (5m x 5m) - 9 Sq. M. at INR 100 per Sq. M.	20	10		
		4 Tables with frill and 5 Chairs per Pagoda	5	1		
		Stage (20ft D x 40ft W x 4ft H - 800ft)	20	800		
		VIP Enclosure with AC (Optional)	20	1		
		Operations Enclosure with AC (3m x 3m)	20	1		
		Cushioned Chairs for VIP Lounge (Optional)	1	50		
		PA and Sound System	20	1		
		Generator (125KV)	20	2		
		Barricades	20	50		
		Green mesh fabric to be installed on the ground	1	75000		
		Portable Toilets & Wash Basin	20	12		
		Inflated play area for kids, trampoline, etc	20	1		
		Safety and Security				
		Particulars	Sets/Days	Units	Unit Rate	Amount
		Bouncers	20	10		
		Security Personnel	20	30		

	House Keeping	20	10		
	Talent				
	Particulars	Sets/Days	Units	Unit Rate	Amount
	Emcee	20	1		
	DJ	20	1		
	Celebrity Endorsements	20	3		
	Photographers	20	1		
	Videographers	20	1		
	Tribal Dance Groups	20	1		
	Stilt Walkers	20	4		
	Clowns	20	2		
	Mascot Promoters	20	1		
	Face Painters	20	2		
	Coordinators (Interns)	20	2		
	Total Amount for one Pan Park (T)				
	Grand Total for 3 Fan Parks (B)				
	Quote for each additional Fan Park				

Grand Total (A + B) = (in words.....)

- All work should be carried out in consultation with designated committee of DSYS.
- The numbers indicated herewith are tentative and may be scaled-up or scaled-down. The final requirements shall be derived upon in consultation with the successful bidder, HI, FIH and other stakeholders, basis venue specific on ground requirement.
- The bidders are advised to conduct physical visits to the venues for proper assessment of cost of items.

Note:

- a. GST as applicable shall be paid extra by DSYS.
- b. No conditions should be attached to the price proposal.
- c. The amount should be quoted in both figure and words. In case of discrepancies in the prices mentioned in the figure and word, the prices mentioned in the words shall be considered as final price.
- d. The Agency has to quote individual rate for each item in scope.

Signature of the Agency:

Address:

Date:

Annexure – C**MATCH SCHEDULE**

MATCH #	DATE	INFO	TIME*	TEAMS
1	28-Nov-18	Pool C	17:00	BEL - CAN
2		Pool C	19:00	IND - RSA
3	29-Nov-18	Pool A	17:00	ARG - ESP
4		Pool A	19:00	NZL - FRA
5	30-Nov-18	Pool B	17:00	AUS - IRL
6		Pool B	19:00	ENG - CHN
7	1-Dec-18	Pool D	17:00	NED - MAS
8		Pool D	19:00	GER - PAK
9	2-Dec-18	Pool C	17:00	CAN - RSA
10		Pool C	19:00	IND - BEL
11	3-Dec-18	Pool A	17:00	ESP - FRA
12		Pool A	19:00	NZL - ARG
13	4-Dec-18	Pool B	17:00	ENG - AUS
14		Pool B	19:00	IRL - CHN
15	5-Dec-18	Pool D	17:00	GER - NED
16		Pool D	19:00	MAS - PAK
17	6-Dec-18	Pool A	17:00	ESP - NZL
18		Pool A	19:00	ARG - FRA
19	7-Dec-18	Pool B	17:00	AUS - CHN
20		Pool B	19:00	IRL - ENG
21	8-Dec-18	Pool C	17:00	BEL - RSA
22		Pool C	19:00	CAN - IND

23	9-Dec-18	Pool D	17:00	MAS - GER
24		Pool D	19:00	NED - PAK
25	10-Dec-18	Cross-over	16:45	2nd Pool A - 3rd Pool B
26		Cross-over	19:00	2nd Pool B - 3rd Pool A
27	11-Dec-18	Cross-over	16:45	2nd Pool C - 3rd Pool D
28		Cross-over	19:00	2nd Pool D - 3rd Pool C
29	12-Dec-18	QF	16:45	1st Pool A - Winner 26
30		QF	19:00	1st Pool B - Winner 25
31	13-Dec-18	QF	16:45	1st Pool C - Winner 28
32		QF	19:00	1st Pool D - Winner 27
33	15-Dec-18	SF 1	16:00	Winner 29 - Winner 32
34		SF 2	18:30	Winner 30 - Winner 31
35	16-Dec-18	Bronze Medal	16:30	Loser 33 - Loser 34
36		Gold Medal	19:00	Winner 33 - Winner 34